



**Los Angeles Fire Department**  
**Auxiliary Communications Service**



# ***Welcome To ACS!***

Congratulations on being accepted to ACS! Here's what to do next!

- Respond to your "Welcome to ACS" email with the requested information. Of great importance is your cell phone number and carrier so that we can add you to the City Critical Information Application for notifications should ACS be called-out.
- Join the Groups.io Group – our Groups.io group is our primary means of communication and provides a secure Files Section for our proprietary information, such as our Comm Plan. You'll need a Groups.io Login and Password.
  - Go to [www.groups.io](http://www.groups.io)
  - Click on "Find or Create a Group and enter LAFD-ACS in the Search Box.
  - Scroll down the resulting page and click "+Apply for Membership in this Group" Add your membership number if a comments box is offered.
  - We'll accept you to the group a.s.a.p.
- Program your radio(s) with the LAFD ACS v. 11 and ACS-CERT Comm v.4.2 Plans. Both are available in the files section of the LAFD-ACS Groups.io Group. The ACS Comm Plan is confidential. Please don't share.
- Begin checking-in to the ACS Nets. They are Monday evening at 7:30 and Thursday mid-day at about 12:15 PM (time varies a bit). Both are on ACS-01.
- Download the ACS Operations Guide. It contains detailed information about being an ACS Member. It contains the ACS Uniform specifications.
  - [www.lafdacs.org/download](http://www.lafdacs.org/download) or from the [Groups.io](http://www.lafdacs.org/download) Group.
- Familiarize yourself with the ACS Website, particularly the downloads page. There is lots of good information there.
- <http://www.lafdacs.org/download.htm>
- Familiarize yourself with your local LAFD Fire Stations, particularly your Battalion and Bureau headquarters.
- Start getting your uniform together. Contact your Battalion Communications Unit Leader (BComL) about obtaining a uniform shirt. We have a supply of those available in most sizes. Your BComL should also be able to obtain the ACS Unit patch for you and may also have LAFD Blue Background Patches, too. Currently, the ACS Unit Patches are \$3.00 each.
  - For Valley Bureau Members, Uniform Warehouse is an excellent place to obtain the LAFD blue background patch and to have patches sewn-on and your name embroidered quickly at a reasonable price.  
Uniform & Accessories Warehouse  
20701 Nordhoff Street (East of DeSoto)  
Chatsworth, CA 91311  
(818) 341-1500
  - For West, Central, and South Bureau Members, Galls has several stores and should have the LAFD Blue Background Patch and can take care of sewing them on and embroidering your name.
- If you follow Facebook, join the LAFD ACS Facebook page. Click the join button and provide your ACS Member number. You'll be accepted A.S.A.P.
  - <https://www.facebook.com/groups/340564762800328/>
- Take ICS-100b and ICS-700a online from FEMA
  - <https://training.fema.gov/is/courseoverview.aspx?code=IS-100.b>
  - <https://training.fema.gov/is/courseoverview.aspx?code=IS-700.a>
- Take ACS-101. This Course is offered several times each year. It covers critical ACS basics, including message handling skills. It is mandatory for all ACS Members. Watch the ACS Calendar for details.
  - <http://www.lafdacs.org/calendar.htm>
  - You can link your personal calendar to the ACS calendar so that ACS events automatically appear in your calendar if you use a Google compatible calendar.
- Participate in as much training and as many ACS Events as possible. There's nothing like experience!
- Download and familiarize yourself with ACS documents such as the ICS-214, F27a, and Infrastructure Report.